



**UBER EATS**

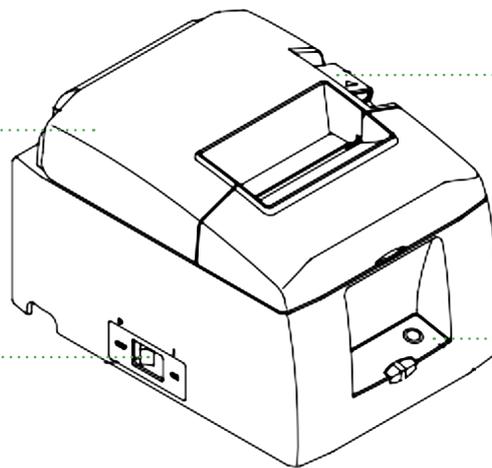
# Setting up the Star Micronics Printer

## Printer cover

Open to replace paper. Do not open while printing.

## Power switch

Turns the printer on and off.



## Cover open lever

Use this lever to open the printer cover.

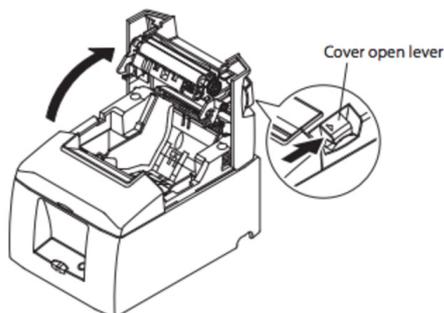
## Control panel

Features lamps that indicate printer status and a button for operating the printer.

## Loading paper

The thermal paper used by the printer is 3 1/8" in width. We recommend using a longer roll so the paper does not have to be changed as often.

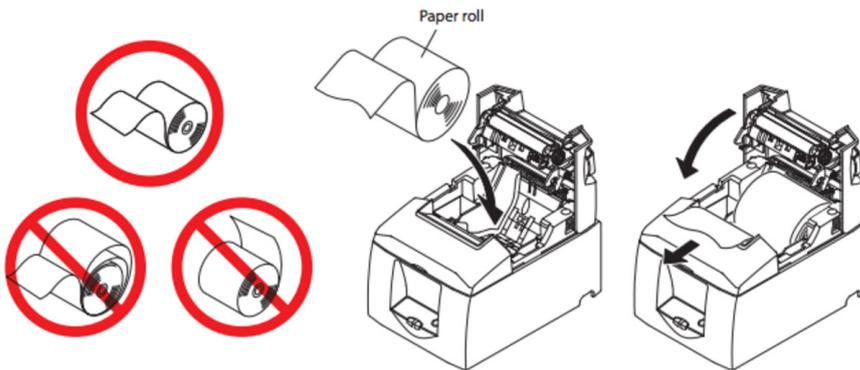
- 1 Push the cover open lever, and open the printer cover by pulling back on the cover once unlatched.





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2 If the printer has no roll inside, load a new roll and make sure the orientation of the paper is correct according to the diagram below.



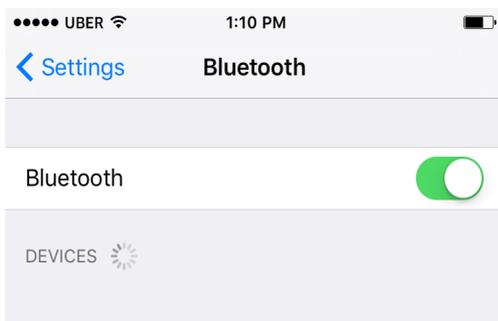
Make sure to also pull a flap of paper out to ensure that the paper has been loaded correctly.

3 Push on both sides of the cover to close it.

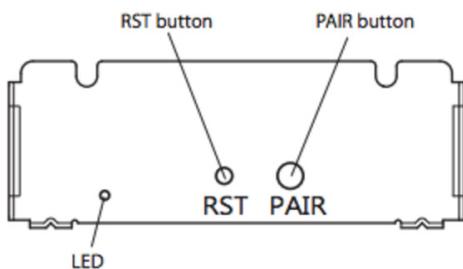


## Pairing the printer via Bluetooth

- 1 Ensure that Bluetooth has been enabled on the iPad by going to **Settings** and making sure that **Bluetooth** is **ON**.



- 2 Turn on the printer by toggling the power switch.
- 3 In order to pair the printer with the iPad, you'll need to reach behind the printer to access the **PAIR** button. Press and hold the **PAIR** button for about 5 seconds, and you should see the LED light start flashing green.

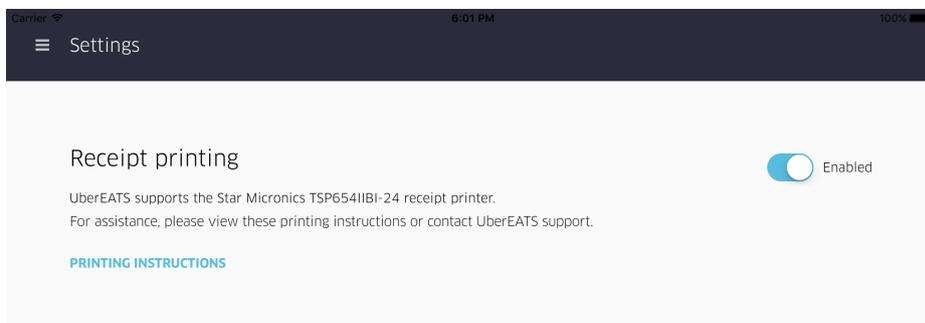
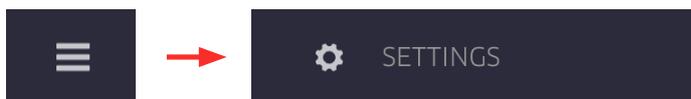


- 4 On the iPad, look for the printer in the **Bluetooth Devices** list. The name is: **"Star Micronics"**. Tap on the name and the iPad should pair.
- 5 To confirm successful pairing, you should see that the printer is **"Connected"** in the **Bluetooth Devices** list.



## Printing orders

To enable receipt printing, simply go to the Settings section of your UberEATS dashboard and toggle on the **Enabled** option.



Within the dashboard, you will be able to print an order by tapping on the print icon for an individual order.

